

LUZERNE COUNTY COMMUNITY COLLEGE EMPLOYMENT RETRAINING OPPORTUNITIES

ELIGIBILITY REQUIREMENTS

1. Applicants must be residents of Luzerne County Community College Service Area.
2. All applicants must submit a Notice of Financial Determination from Unemployment Compensation verifying their eligibility to collect.
3. All applicants must meet with a representative of the Office of Workforce Development (740-0480) to complete the proper forms for this program and to arrange for career planning if needed.
4. Students may enroll for a maximum of one semester on a tuition-free basis (12 college credits). College staff will assist students in an attempt to secure the necessary financial aid to continue their education.
5. All costs of tuition will be waived up to a maximum value of \$2,010; however, fees, textbooks, and supplies must be paid by the student.
6. In the event a student is approved for Pell, PHEAA, SEOG funding or any scholarship assistance prior to or during the semester under which the student is in the Employment Retraining Opportunities Program, the College will apply these monies prior to applying the tuition waiver under the ERO Program.
7. To support more immediate re-employment, courses eligible for the ERO tuition off-set will be chosen from the state-wide CareerLink approved program list (attached). These are programs offered at LCCC that prepare students for High Priority Occupations in northeastern PA.
8. Deadline dates for application to this program will be established for the Fall/Spring/Summer semesters and will generally fall about two weeks prior to the start of the term.
9. The tuition waiver can be used one time only- for a single semester. Courses will be selected from credit schedules.
10. LCCC reserves the right to limit the number of dislocated workers participating in this program based on the financial resources of the College.

NOTE: Students would no longer be eligible for the program should they receive alternative tuition assistance after beginning the program. That assistance would be applied toward the tuition cost

Dislocated workers interested in the Employment Retraining Opportunities Program should contact the Office of Workforce Development at 570.740.0480.