

Luzerne County Community College and Marywood University Reverse Transfer Agreement

Preface

This agreement is intended to strengthen the collaborative partnership already established between Luzerne County Community College (LCCC) and Marywood University (MU) and to increase students' education credential obtainment, and their academic and career success.

Purpose

This reverse transfer agreement between LCCC and MU seeks to identify and provide the mechanism for students to transfer from MU to LCCC earned credits towards their associate degree in accordance to the applicable LCCC degree requirements. LCCC will evaluate these credits and when all requirements are met, award these students their associate degree.

Agreement Guidelines

Student intending to take advantage of this initiative must meet the following criteria:

1. Have earned at minimum of 32 credits at LCCC.
2. Intent to transfer no more than 30 credits with a "C" or better grade towards their LCCC associate degree.
3. Have a minimum 2.0 GPA and in good standing at both institutions.
4. Complete a reverse transfer form to have their transcripts released by MU and evaluated for graduation completion by LCCC.

Procedures

1. Every semester LCCC will receive a list from MU of all newly admitted LCCC students holding less than 60 credits from LCCC interested in reverse transfer and who meet the guidelines stated above.
2. MU and LCCC will inform students identified of this option to earn their associate credentials via the reverse transfer agreement.
3. There will not be a LCCC graduation or a MU transcript request fee for the student.
4. MU and LCCC will designate a contact person for this partnership who will guide the student in this process.
5. Student will complete a reverse transfer form to have their transcripts released by MU and evaluated for graduation completion by LCCC.
6. LCCC will count reverse transfer students in its yearly graduation report. Completers will have the option to attend LCCC graduation ceremony.
7. MU agrees to submit data on participating students, and completers.

Revisions, Renewal and Termination of this Agreement

This agreement will be in effect as of the date of its signing. It will be reviewed regularly by the appropriate parties at each institution, and will be renewed automatically until superseded by a new agreement or formally terminated. Either institution may terminate this agreement at any time by written notice at least one year in advance of the effective date of termination. This agreement constitutes the entire agreement between MU and LCCC regarding the subject matter herein and supersedes any prior written agreement, oral understanding or any other representation or statement between the parties regarding this subject matter. No modifications, alterations, changes, or waiver to this agreement shall be valid unless accomplished by a written amendment signed by both parties.

The undersigned representatives of the parties, Luzerne County Community College and Marywood University have executed this agreement on the dates indicated:

For Luzerne County Community College:

Thomas Leary 12/17/14
Date

President

Designated Contact Person

For Luzerne County Community College:

Rosana Reyes
Dean of Enrollment Management
and Student Development

For Marywood University:

Sister Anne Munley, IHM, Ph.D. 12/17/14
Date

President

For Marywood University:

Ann Boland-Chase
Vice President for Enrollment Services
and Student Success