



**DUAL ADMISSIONS
TRANSFER AGREEMENT
BETWEEN
LUZERNE COUNTY COMMUNITY COLLEGE
AND
ALVERNIA UNIVERSITY**

Preface

Luzerne County Community College (LCCC) and Alvernia University (Alvernia) enter into this Dual Admissions Transfer Agreement (Agreement) to facilitate the transfer of LCCC students to Alvernia's Accelerated Baccalaureate Degree Programs offered at the Pittston Campus of Luzerne County Community College. This Agreement applies to students who enter Alvernia as full-time or part-time undergraduate students.

Dual Admissions

Under this Dual Admissions Transfer Agreement, LCCC students will be guaranteed admission with third year (junior) status at Alvernia on the condition that they:

1. Earn a high school diploma or its equivalent prior to attending Alvernia;
2. Submit an electronic Dual Admissions Intent form before completion of no more than 45 college level credits from all colleges/universities attended;
3. Graduate from LCCC with an appropriate Associate in Arts (A.A.), Associate in Science (A.S.) or Associate in Applied Science (A.A.S.) Degree with a minimum cumulative GPA of 2.0. (Please see Appendix A for a list of approved degree/majors included in this Agreement);
4. Complete Alvernia's admissions application ideally once 45 credits have been earned at LCCC, or at least three months prior to the start of the semester in which they plan to begin their studies at Alvernia and satisfy all other regular Alvernia admissions requirements;
5. Not attend another institution of higher education between the time they graduate from LCCC and enroll at Alvernia;
6. Enroll at Alvernia within one year of LCCC graduation.

Students who have previously matriculated to Alvernia are not eligible for Dual Admissions to Alvernia but are encouraged to apply as a transfer or readmissions student to Alvernia. Once students submit their Dual Admissions Intent Form, they are strongly encouraged to meet with an Alvernia Transfer Admissions Representative (also referred to as an Enrollment

Coordinator) and/or a LCCC Academic Advisor, Counselor or Program Advisor to develop a coursetaking strategy to maximize course transferability.

LCCC graduates entering Alvernia under the terms of this Agreement go through the normal Alvernia transfer admissions process and therefore must meet all applicable Alvernia requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all Alvernia students.

Transfer and Academic Guidelines

1. Transfer credit will be awarded for courses with a grade of “C” or above for any and all courses transferred to Alvernia. Alvernia will need official transcripts for evaluation of credit from other attended institutions, including military transcripts. Credit will also be awarded for AP, CLEP, etc. with appropriate documentation. Developmental courses are not eligible for transfer.
2. Graduates of approved LCCC A.A., A.S. and A.A.S. degrees and who transfer to Alvernia will be waived from placement tests under this agreement.
3. The maximum number of credits that can transfer to Alvernia’s undergraduate programs is 75; there is opportunity to earn additional credit through Prior Learning Assessment. Students enrolled in an undergraduate program of study at Alvernia are required to complete a minimum of 123 credits with a residency credit minimum of 45 of the last 60 credits; at least half of the requirements in the major or area of specialization must be taken with Alvernia.
4. A full-time student admitted with third year (junior) status to Alvernia will be able to complete a bachelor's degree at Alvernia in two years (fall/spring/summer semesters) provided the student completes the appropriate associate degree at LCCC and completes and appropriately sequences their remaining course work at Alvernia.
5. Under this Agreement, Alvernia guarantees that all LCCC credits from LCCC programs of study listed in this Agreement will fulfill general education, elective or major requirements in the corresponding Alvernia major that the LCCC transfer student wishes to pursue.
6. Students who have pursued a LCCC associate degree study other than those designated in this Agreement and who wish to transfer to Alvernia may still be considered for admissions on an individual basis and their credits will be evaluated on a course-by-course basis.

Financial and Scholarship Incentives

To assist Luzerne County Community College graduates to transfer to Alvernia, Alvernia agrees to the following:

1. **Application Fee:** Alvernia will waive the application fee for students who apply at Alvernia pursuant to this Agreement.
2. **Academic Scholarships:** Alvernia will award academic scholarships annually to all LCC graduates admitted to Alvernia pursuant to this Agreement. All scholarships may be renewed each year contingent upon the students submitting their FAFSA and remaining in good academic standing at Alvernia.

Traditional/Residential Programs (in Reading, PA): The following scholarships are given to qualified full-time undergraduate day students transferring from LCC for work toward their first bachelor's degree:

- **Provost Scholarship:** \$21,000 scholarship = **member of Phi Theta Kappa** or non-PTK student with final cumulative LCCC GPA of 3.5 or higher.
- **Bernardine Scholarship:** \$19,000 scholarship = final cumulative LCCC GPA between 3.25 and 3.49.
- **Dean Scholarship:** \$17,000 scholarship = final cumulative LCCC GPA between 3.0 and 3.24.
- **Transfer Scholarship:** \$15,000 scholarship = final cumulative LCCC GPA between 2.5 and 2.99.

In addition to the scholarships noted above, Alvernia's Traditional/Residential Programs also offers the following:

- **Alvernia Connects with Transfers** - \$1000 scholarship for all transfer students who have filed the FAFSA and accepted admissions into Alvernia's Traditional/Residential Programs with at least a 3.0 final cumulative LCCC GPA
- **Dual Admissions Book Voucher: \$250**
One time book voucher awarded to dual admissions students who choose to live on campus at Alvernia's Main Campus in Reading, PA

Accelerated Baccalaureate Degree Programs (Pittston Campus): All adult/non-traditional learners and traditional transfers from the Pittston LCCC (other locations as approved) receive discounted tuition however qualified students will also receive the following:

- **Dual Admissions Scholarship:** \$1000/year

Awarded to dual admissions students who enroll in an Alvernia Bachelor Program at the Pittston Campus for LCCC.

- **Phi Theta Kappa Scholarship:** \$1000/year
Awarded to students holding current membership in PTK for continuous enrollment at half-time enrollment for up to 4 semesters.
- **PA Community College Transfer Award:** up to \$2000 total for 4 semesters (\$500 each semester)
Awarded to transfer students with a final minimum cumulative 2.0 LCCC GPA and enroll in at least half-time continuous enrollment.

****IF a student is enrolled FULL-TIME at Alvernia, they would qualify for both the PA Community College Transfer Award and the PTK Scholarship. A student will ALSO qualify for the Dual Admissions Scholarship IF the student declares Dual Admission with Alvernia before completing no more than 45 college-level credits from all colleges/universities attended."

3. **Financial Aid:** All students will be provided with Alvernia financial aid information and

receive full consideration for Alvernia financial aid upon matriculation at Alvernia.

- Financial Aid will be awarded to transfer students on the same basis as all Alvernia students. They will have equal access to all state and federal financial aid programs.
- Students are strongly encouraged to complete the Free Application for Federal Student Aid (FASFA) before May 1st each year to determine if they are eligible for a state grant.

The Agreement

To facilitate the transfer of LCC graduates to Alvernia in accordance with the foregoing guarantee, the parties agree to the following:

Obligations of Alvernia University:

1. Participate in student outreach (e.g.: transfer fairs, LCCC campus visits, virtual open houses, etc.) at least twice each fall and spring semesters.
2. Invite LCCC students to an informational meeting with Alvernia faculty and staff on a regular basis at both LCCC and Alvernia in order to facilitate smooth curricular and co-curricular integration to Alvernia.
3. Send an Alvernia University Letter of Acceptance to all LCCC students who complete an application and who meet the conditions set forth in this Agreement. LCCC students who complete the Alvernia University Application will be required to follow and satisfy all Alvernia degree requirements, as stated in Alvernia's Undergraduate Catalog, that are in effect at the time of the application signing and submission to Alvernia University.

Students must confirm their intention to matriculate at Alvernia by submitting a deposit by May 1st for the fall semester, and by October 1st for the spring semester, and satisfy all other regular Alvernia admissions requirements.
4. Send students from the Pittston and surrounding areas who apply but are not admitted to Alvernia a letter encouraging them to attend and earn an appropriate associate degree from LCCC so as to take advantage of the benefits of this Agreement. LCCC will receive a list from Alvernia of students denied and sent this letter so that they can follow up with the students.
5. Encourage LCCC transfer students to complete the appropriate associate degree before matriculation to Alvernia in order to take advantage of this Agreement. If the LCCC student chooses to transfer and matriculate to Alvernia before completion of the associate degree, Alvernia will encourage reverse transfer. Alvernia will develop a reverse transfer credit process, which must be mutually agreed upon by both Alvernia and LCCC that includes methodology to notify and assist students with this reverse transfer benefits.
6. Ensure that LCCC students who matriculate to Alvernia under the terms of this Agreement are afforded all of the rights and privileges that are extended to all Alvernia students.
7. Provide equal on-campus housing opportunities for LCCC students covered by this Agreement, at the Alvernia's Main Campus in Reading, PA. Students who transfer under this Agreement are eligible for housing on the same basis as native Alvernia students with junior status.

Obligations of Luzerne County Community College

1. Publicize this Agreement to prospective students in its promotional literature, social media and website.
2. Make arrangements for Alvernia recruiters to visit LCCC and/or to participate in student outreach (e.g.: transfer fairs, LCCC campus visits, virtual open houses, etc.)
3. Inform qualified students matriculating at LCCC of the opportunity for Dual Admission transfer to Alvernia under the terms of this Agreement.
4. Invite enrolled LCCC students to participate in this Agreement through the submission of an electronic Dual Admissions Intent Form before completion of the credit limits.
5. Send Alvernia a username and password for them to access the report of students who have completed the electronic Dual Admissions Intent Form for Alvernia University.
6. Provide information on the Alvernia dual admissions, academic and admissions requirements. Program-to-program curriculum Transfer Guides for specific programs of study will be available online for student use.

Joint Obligations

1. Consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both Alvernia and LCCC will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both LCCC and Alvernia sign the revised document.
2. Collaborate in providing students with information and academic advising about this Agreement, Alvernia's academic requirements, and the process of transferring to Alvernia and financial aid eligibility remaining to complete degree.
3. Develop and implement advertising and promotional efforts to communicate the benefits of this Agreement.
4. Provide direct links between Alvernia and LCCC websites.
5. Designate a representative or representatives who will coordinate this Agreement between the two institutions.
6. Facilitate and support consultation and collaboration between faculties from both institutions to review this Agreement as pertaining to general education/core requirements, degree requirements, and other academic matters that pertain to the maintenance of student satisfactory academic progress.
7. Conduct periodic reviews of course-to-course equivalencies and the applicability of those equivalencies to specific academic programs at LCCC and Alvernia.
8. Develop program-to-program curriculum Transfer Guides that specify for LCCC transfer students the LCCC courses that satisfy major requirements needed for degree completion at Alvernia. To facilitate this, LCCC and Alvernia agree to finalize program-to-program transfer guides no later than 3 months from the signing of this Agreement.
9. Exchange aggregate data annually that will contribute to the maintenance and improvement

of this Agreement, enhance the transfer process, and promote effective cooperation between institutions. To the extent permitted by law, the parties may also exchange individualized data about individual transfer students, including, for example, admissions information and grades, and reports on the results of program reviews, assessments of student learning, and/or decisions of curricular and other committees.

10. The parties will abide by their respective policies of nondiscrimination in regard to sex, age, race, color, creed, national origin, disability, sexual orientation, gender identity, veteran status or any other status protected by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, the American with Disabilities Act, or any other applicable federal, state, or local law. The parties agree to reasonably cooperate with each other in any investigation of claims of discrimination or harassment, to the extent permitted by law.

Revision, Renewal and Termination of this Agreement

The Senior Vice President and Provost at Alvernia University and the Vice President for Enrollment at Luzerne County Community College or their designees, are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

Modifications to the terms and conditions of this Agreement may only be made by written agreement of the parties. Until such modification by mutual written agreement, the then-current terms of the Agreement shall remain in effect.

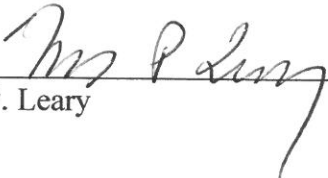
This Agreement will be in effect as of the date of its signing, for students entering Alvernia on or after Fall 2022, and will continue in effect for five (5) years unless otherwise modified or terminated in accordance with this Agreement. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that students already accepted to Alvernia through the effective date of termination will continue to receive the benefits articulated in this Agreement.

Provided that all parties execute a copy of this Agreement, this Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from LCCC into Alvernia, and to expand their opportunities for academic success there, is indicated by the following signatures.

The undersigned representatives of the parties, Luzerne County Community College and Alvernia University, have executed this Agreement on the date indicated below:

FOR LUZERNE COUNTY COMMUNITY COLLEGE:

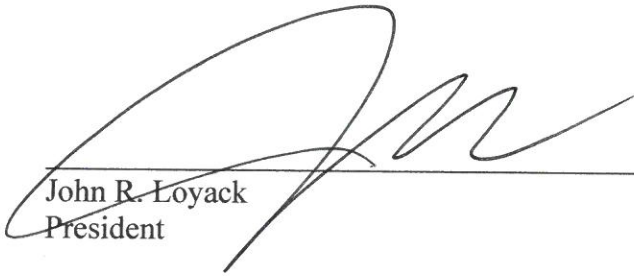
 _____ Date: 6/30/22
Thomas P. Leary
President



Date: 6/16/22

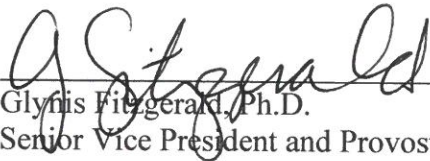
Rosana Reyes
Vice President for Enrollment Management and Student Affairs

FOR ALVERNIA UNIVERSITY:



Date: 4-1-22

John R. Loyack
President



Date: 4-1-22

Glynnis Fitzgerald, Ph.D.
Senior Vice President and Provost

Appendix A

The following Luzerne County Community College associate degrees are included in this Agreement and correspond to Alvernia University bachelor's degrees as noted:

Luzerne County Community College	Alvernia University Pittston Campus
A.S. Social Work	Bachelor of Science in Social Work
A.S. Social Work	B.A. Addictions and Mental Health Treatment
A.S. Social Work	B.A. Criminal Justice
Early Education	BSE
A.S. Preprofessional	B.S. Healthcare Science
	Healthcare Administration
ABA Diploma + A.S. Psych	B.A. Addictions and Mental Health Treatment
ABA Diploma + A.S. Psych	B.S. Education
Phase II	
A.S. Social Work	BSW/MSW Fast track
	B.A. AMH/MA Clinical Counseling (LPC track)
	M.A. Leadership

General Terms and Conditions:

1. This Agreement represents the entire understanding between the Parties and can be modified only in writing with the same formality as the original Agreement.
2. This Agreement will be reviewed annually by the appropriate parties at each institution, and will automatically renew for a period of time not to exceed five (5) years. Not later than sixty (60) days prior to the end of the five (5) year period, each Party shall review and together make any changes to an updated Agreement to be considered for execution and implementation.
3. Either Party may terminate this Agreement at any time by written notice at least one (1) year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that the termination will not apply to students already accepted to the Institution under the terms of this Agreement, but not yet enrolled in classes.
4. The Parties understand that they shall act in an independent capacity in the performance of this Agreement, and shall not be considered as employees, agents, affiliates, or subsidiaries of each other. Neither Party shall have the right to bind or obligate the other in any manner inconsistent with or unrelated to this Agreement.
5. This Agreement is governed by the laws of the Commonwealth of Pennsylvania, without reference to conflict of laws principles. Any dispute under this Agreement shall be resolved in the state or federal courts located in Luzerne County, Pennsylvania. The terms of this Agreement are not in violation of any state, federal or local legislation. Should any be discovered, or any law later amended, only that portion of the Agreement becomes subject to negotiation or resolve.
6. Neither Party shall assume any liabilities as a result of this Agreement. As to liability to each other or death to persons, or damages to property, the Parties do not waive any defense as a result of entering into this Agreement. Nothing herein shall be construed as a waiver of any immunities afforded LCCC by law or otherwise.
7. Luzerne County Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For a complete copy of the LCCC non-discrimination policy, go to <http://portal.luzerne.edu/forms/dc.pdf>. Inquiries may be directed to the Title IX Coordinator, Kim Hogan, Director of Human Resources, LCCC, 521 Trailblazer Drive, Nanticoke, Pennsylvania, 18634, 800-377-5222 extension 7363. Inquiries related to accessibility services for students may be directed to the Section 504 Coordinator, Rosana Reyes Vice President of Enrollment Management & Student Affairs, LCCC, 521 Trailblazer Drive, Nanticoke, Pennsylvania, 18634, 800-377-5222 extension 7243.
8. The Articulating Institution agrees that they are an Equal Opportunity Employer.
9. Any notices to be given hereunder by any Party to the other may be provided by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the Parties at the addresses set forth hereinafter, but each Party may change their address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of five (5) days after mailing.

a. If to Institution: _____

Copy to: _____

b. If to LCCC: Luzerne County Community College
 521 Trailblazer Drive

8/1/21

Nanticoke PA 18634

Attention: _____

Copy to: Operations Analyst

Same Luzerne County Community College address

10. The Parties shall comply with the Federal Educational Rights and Privacy Act of 1974, as amended.
11. LCCC shall not be responsible for the payment of any federal, state or local taxes for or on behalf of the Articulating Institution under any circumstances.
12. This agreement mutually binds and benefits all heirs, assignees, and successors of both Parties.
13. It is understandably possible that each party may sign several counterparts of this Agreement. It is hereby agreed that each duly signed counterpart is considered valid as part of this Agreement.
14. Waiver by one party hereto of breach of any provision of this Agreement by the other shall not be construed as a continuing waiver.
15. Should any court determine any provision of this Agreement, or any portion thereof, to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.
16. This Agreement may not be assigned without the prior written consent of LCCC.