

LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

Board Meeting

Tuesday, February 28, 2023

Educational Conference Center, Dining Room

5PM – Executive Session 5:30 PM Work Session 6 PM Board Meeting

Zoom Link: <https://us06web.zoom.us/j/93003918834?pwd=b0gwaVFWSUQxakMvM09HVVB5NExWQT09>
Meeting ID: 930 0391 8834 Passcode: 888095 Dial Option: +1 646 558 8656

AGENDA

BUSINESS SESSION

Pledge of Allegiance

1. Roll Call
2. Public Comments C. Daniel Rodgers, Board Chair
3. Approval of December 20, 2022, Board Minutes Board Chair Rodgers
4. Approval of February 28, 2022, Board Agenda Board Chair Rodgers
5. Report of Officers and Agents
 - President's Report
LCCC RESTART Program Thomas P. Leary, President
Laura Kapalka, Director, Financial Aid
 - Treasurer's Report Cheryl Baur, Vice President, Finance
 - Foundation Report Rebecca Brominski, Executive Director,
Institutional Advancement

ACTION ITEMS

6. Executive Committee Board Chair Rodgers
 - A. Presidential Goals FY 2022-2023
 - B. Professor Emeritus
7. Student Success & Workforce Development Committee Bernard W. Graham, Ph.D., Committee Chair
8. Audit, Finance and Facilities Committee Susan E. Unvarsky, Committee Chair
 - A. Board Resolution – PDE Capital Application Projects
 - B. Ground Lease Agreement with City of Nanticoke
9. Compliance, Legal Affairs, Policies, Human Resources Diversity and Inclusion Committee August Piazza, Committee Chair
10. Government and External Affairs, Public Relations, Marketing, and College Foundation Committee Robert Bertoni, Committee Chair

INFORMATIONAL ITEMS

1. Unfinished Business of Previous Meeting Board Chair Rodgers
2. Information on Appointments/Leave Report Status Board Chair Rodgers
3. Communications Board Chair Rodgers
4. Adjournment

6. Executive Committee Action Item

6A. **Recommend Approval of Presidential Goals for Fiscal Years 2022 – 2023.**

Recommend the Luzerne County Community College Board of Trustees approve the Presidential Goals for Fiscal Year 2022-2023.

6B. **Recommendation to Approve Professor Emeritus**

Recommend the Luzerne County Community College Board of Trustees approve the title of Professor Emeritus be formally bestowed upon Lori Dunn and Joanne Kawczenski, during the Luzerne County Community College's Commencement Ceremony, scheduled for 6:00 p.m., Thursday, May 25, 2023, at the Mohegan Sun Arena, Wilkes-Barre.

8. Audit, Finance and Facilities Committee Action Items

8A **Recommendation to Approve Board Resolution – PDE Capital Application Projects**

Recommend the Luzerne County Community College ("LCCC") Board of Trustees approve the capital projects to be submitted in March 2023 via the Pennsylvania Department of Education ("PDE") capital application process. Additionally, Luzerne County Community College Board of Trustees approve the authorization of matching funds for any capital project submitted via the PDE capital application process and approved for funding by PDE for FY2023-2024.

The capital projects, in priority order, approved to be submitted to PDE in the March 2023 capital application process and the estimated costs are:

- Water Line Replacement - \$300,000
- Roof Replacements on Five (5) Campus Buildings - \$3,200,000

Final Board of Trustees approval of the project(s) will be submitted with exact funding amounts when approved for funding by PDE. All College policies and procedures will be followed.

8B. **Recommend Approval of Ground Lease Agreement with the City of Nanticoke**

Recommend the Luzerne County Community College Board of Trustees approve a Ground Lease Agreement with the City of Nanticoke for their Department of Public Works (DPW) Facility to be located on land owned by LCCC. The terms of the lease shall begin upon execution of the Ground Lease Agreement and expire on the ninety-ninth-year anniversary unless sooner terminated. The rent shall be in the amount of \$1.00 per annum and can be prepaid at any time.

INFORMATION ON RECENT APPOINTMENTS

NEW HIRES since December 20, 2022

Administration

Louise Menendez, FT KEYS Transition Support Specialist, \$44,566.50/yr, January 9, 2023
Mary Lou D'Allegro, FT Vice President of Academic Affairs, \$105,590.39/yr, January 11, 2023
Samantha Patterson, FT Director Pittston Extension Center, \$59,843.81/yr, January 30, 2023
Adam Blannard, FT Director Wilkes-Barre Extension Center, \$59,843.81/yr, February 6, 2023

Faculty

Tabitha Carty, FT Assistant Professor, Math, \$41,292.00/yr, January 11, 2023
Mary Murphy, FT Temporary Instructor, Human Services/Sociology (Spring Semester 2023), \$37,841.00/yr, January 11, 2023
Nandini Sengupta, FT Temporary Instructor, Early Childhood Education (Spring Semester 2023), \$37,841.00/yr, January 11, 2023
Amanda Shadle, FT Temporary Instructor, Biology (Spring Semester 2023), \$37,841.00/yr, January 11, 2023
Rachael Talpash, FT Temporary Instructor, Psychology (Spring Semester 2023), \$37,841.00/yr, January 11, 2023
Jennifer Wahy, FT Temporary Instructor, Nursing (Spring Semester 2023), \$37,841.00/yr, January 11, 2023
Kimberly Canzler, FT Director, Clinical Education, Respiratory Therapy, \$37,841.00/yr, January 31, 2023

Classified

Beth Miller, FT Student Accounts Control, \$28,001.00/yr, January 9, 2023
Carmelitta Oakley, FT Science Technical Services Technician, \$34,896.68/yr, January 23, 2023
Janis Zadora, FT Financial Aid Specialist, \$27,800.00/yr, February 6, 2023
Amanda Siejak, FT Assistant to the Registrar/Early College, \$28,641.00/yr, February 13, 2023
Katie Kelly, PT Secretary, Extension Center, Scranton Center, \$15.00/hr, February 28, 2023

LEAVE REPORT STATUS

Separations from Employment

Ramon Torres Ruiz, FT Faculty, Science, January 9, 2023
Susan Socash, FT Learning Support Specialist, Coordinator, Tutorial Services, January 13, 2023
Francis Siracuse, FT Science Technical Services Technician, February 8, 2023
William Kuchta, PT Assistant Food Services Chef, February 10, 2023
John Loftus, FT Learning Support Specialist Coordinator Special Activities and Instructional Support, February 10, 2023
Judith Myers, FT Administrative Systems Manager/Student System, February 24, 2023
Stanley Gornetski, FT Custodian, February 28, 2023