

LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
Compliance, Legal Affairs, Policies, Human Resources,
Diversity and Inclusion Virtual Committee Meeting

Monday, June 13 2022
4:30 PM

Members, Human Resources Committee

August J. Piazza, Committee Chair

James Dennis

Catherine R. O'Donnell, Esq. Vice Chair

Anthony Seiwel

AGENDA

1. February 2022 Meeting Summary (Attachment 1) August Piazza, Committee Chair

2. HUMAN RESOURCES REPORT (Attachment 2A) Kim Hogan, Dean, Human Resources
 - A. Information on Appointments & Leave Report
 - B. VP of Academic Affairs Search Process Update

3. Presidential Evaluation Process/Timeline August Piazza, Committee Chair
 - July 31, 2021:** President's 2021-2022 Accomplishments submitted to the Board.
 - August 8, 2021:** Board receives online LCCC Presidential Performance Appraisal survey.
 - August 26, 2021:** Deadline date – Presidential Performance Survey
 - August 30, 2022 Executive Session:** Survey results reviewed by full Board.

4. Personnel and Litigation Update Thomas P. Leary, President

Zoom Link:

<https://zoom.us/j/97638432230?pwd=Z1YyR1VSeVM0d3lrODNxZHpyWncvZz09>

Dial Option: +1-646-558-8656

Meeting ID: 976 3843 2230

Passcode: 283772

INFORMATION ON RECENT APPOINTMENTS

New Hires since April 4, 2022

Administration

Jan Marie Mozeko, FT All One Recovery Education Institute (AREI) Facilitator, \$41,778.81/yr, April 25, 2022

Re-Classification

Kimberly Hogan, FT Dean of Human Resources, \$84,753.05/yr, May 23, 2022

Laura Kapalka, FT Director of Financial Aid, \$64,979.95/yr, May 23, 2022

Faculty

Laura Fowler, FT Director of Nursing, \$124,918.90/yr, May 16, 2022

Classified

Jennifer Graham, FT Secretary, AREI, KEYS and Career Services, \$27,300.00/yr, April 13, 2022

Holly Conway, FT Bookstore Clerk, \$32,778.20/yr, April 25, 2022

Laura Jenkin, FT Temporary Accounting Clerk, \$27,300.00/yr, May 2, 2022

Thomas Bralczyk, FT Maintenance Staff, \$31,200.00/yr, May 9, 2022

Justin Brannigan, FT Groundskeeper, \$31,200.00/yr, May 9, 2022

Carmelitta Oakley, FT Temporary Science Technical Services Technician, \$34,846.00/yr, May 23, 2022

Security

Ronald Romanelli, FT Public Safety & Security Officer, \$33,280.00/yr, May 31, 2022

LEAVE REPORT STATUS

Separations from Employment

Paula Savero, PT Secretary, Pittston Extension Center, April 13, 2022

Alyssa Gayewski, FT Custodian, April 29, 2022

Michelle Volkel, FT Custodian, April 29, 2022

Mark Carpentier, FT Director of Financial Aid, May 20, 2022

Valerie Dube, FT Admissions Data Processing Assistant, May 20, 2022

Maria Carr, FT Temporary Instructor of Medical Assisting, Spring Semester 2022, May 27, 2022

Mary Murphy, FT Temporary Instructor of Human Services/Sociology, Spring Semester 2022, May 27, 2022

Karen Rainey, FT Temporary Instructor of Dental Programs, Spring 2022 Semester, May 27, 2022

Lisa Radziak, FT Database Administrator, June 3, 2022

Board By-Laws, page 17, number 7:

“To be held accountable, the President’s performance shall be assessed and evaluated by the Board of Trustees by means of; among other methods, a document of self-evaluation containing goals and objectives fulfilled in the previous year and plans anticipated for the incoming year.”