

LCCC BOARD OF TRUSTEES FINANCE COMMITTEE MEETING CAMPUS CENTER-BUILDING 14

DATE: October 18, 2021 TIME: 4:30 PM LOCATION: President's Conference Room

Membership:

Susan E. Unvarsky, Committee Chair

George Brown

Holly Evanoski, Secretary

Paul Halesey

Joseph Lettiere

Zoom Link: <https://zoom.us/j/95437346256?pwd=Uzh2UDZhNXZqclc0czRTM2dRT1VJQT09>

Meeting ID: 954 3734 6256 Passcode: 348641 Dial Option: +1 646 558 8656

AGENDA

1. August 2021 Finance Summary Susan E. Unvarsky, Committee Chair
2. Recommend Approval (Attachment 2A)
 - A. Academic Storage Building Change Order Credit Cheryl Baur, Vice President, Finance
3. **Informational Items:** (Attachment 3C,3D)
 - A. Audit Update Cheryl Baur, Vice President, Finance
 - B. COVID Funds Update Vice President Baur
 - C. Log of Contracts & Agreements Natalie Staron, Finance Division Administrator
 - D. Summary of Payments Robert Linskey, Director, Accounting
 - E. Change Order Report /Capital Projects Update Natalie Staron, Finance Division Administrator
 - F. Bid #500-Operating Room Table Dr. Vilegi Payne, Dean, Nursing & Health Sciences
(Bid opening 10/25-recommendation presented at BOT Work Session 10/26) Dr. Cheryl Lesser, Vice President, Academic Affairs
4. Diversity, Equity and Inclusion Update Vice President Lesser

Next Meeting 4:30 p.m., Monday, December 13 , 2021

Recommend approval of Academic Storage Building (Pole Barn) Change Order

Recommend the Luzerne County Community College Board of Trustees approve the change order CREDIT from Dutchman Contracting LLC in the amount of \$12,656 for adjustment of work identified during the construction project. The costs associated with the change order provide a CREDIT totaling \$12,656.

Rationale:

During the construction of the Academic Storage Building (Pole Barn), the application of an epoxy coating of the concrete floor was questioned. The administration, architect, and end users reviewed the consideration and determined that the epoxy coating on the concrete floor was NOT NECESSARY for the overall function of the building. This resulted in a CREDIT of \$21,000. With the removal of the epoxy coating, the concrete floor needs to be sealed at a cost of \$5,500.

It was also determined, to protect the gutters installed on the building, to add stainless steel snow guards to the project that were not originally designed because the roof does not drain over doors and the prior pole barn did not have them. The stainless steel snow guards will be a durable solution for protecting the gutters, which were required on this building for the storm water management plan and add a cost of \$2,844. The overall change order results in a CREDIT of \$12,656.

The project savings adds to the available capital funds previously allocated for projects. Per College policy for change orders, Board of Trustees approval is required to appropriately move forward.



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Change Order

PROJECT: *(Name and address)*
 Luzerne County Community College
 New Pole Barn
 Luzerne County Community College
 Main Campus
 Nanticoke, PA 18634

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: 0507/21

CHANGE ORDER INFORMATION:
 Change Order Number: 001
 Date: 10/11/21

OWNER: *(Name and address)*
 Luzerne County Community College
 1333 S. Prospect St.
 Nanticoke, PA 18634

ARCHITECT: *(Name and address)*
 hemmler + camayd architects
 512 Lackawanna Ave.
 Scranton, PA 18503

CONTRACTOR: *(Name and address)*
 Dutchman Contracting, LLC
 278 N. Ridge Rd.
 Reinholds, PA 17569

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Epoxy Flooring labor and material cost:

DEDUCT: \$21,000

Concrete sealer with prevailing wage labor:

ADD: \$5,500

CREDIT: \$15,500

Install snow guards:

ADD: \$2,844.

Total Credit: \$12,656.00

The original Contract Sum was	\$	454,667.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	454,667.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	12,656.00
The new Contract Sum including this Change Order will be	\$	442,011.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

hemmler + camayd architects

ARCHITECT *(Firm name)*



SIGNATURE

Brian Doran, AIA, LEED AP,
Principal

PRINTED NAME AND TITLE

10/11/21

DATE

Dutchman Contracting, LLC

CONTRACTOR *(Firm name)*



SIGNATURE

Jon Dolinar

PRINTED NAME AND TITLE

10-11-2021

DATE

Luzerne County Community College

OWNER *(Firm name)*



SIGNATURE

Thomas P. Leary, President

PRINTED NAME AND TITLE

DATE

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User Notes: (3B9ADA3A)



October 11, 2021

Luzerne County Community College
1333 South Prospect St
Nanticoke PA 18634

Change Order #1

We propose to make the following changes to the New Pole Barn for Luzerne County Community College:

Remove the epoxy flooring	(\$21,000)
Add concrete sealer	\$ 5,500
Add snow guards	\$ 2,844

Original Contract Value	\$454,667
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Amount of this change order #1	(\$12,656)
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Revised Contract Total to Date	\$442,011
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By signing this document, I agree to the above changes.

Dutchman Contracting LLC Representative
signature/date

Luzerne County Community College Representative
signature/date