

**Name:** Luzerne County Community College Board of Trustees Board Meeting  
**Date:** October 29<sup>th</sup>, 2024  
**Time:** 6:00 PM  
**Location:** Luzerne County Community College Educational Conference Center, Nanticoke PA  
**Recording:** <https://www.luzerne.edu/about/board.jsp>

AGENDA ITEM	NOTES	<u>ACTION TAKEN</u>
<b>Pledge of Allegiance</b>		
<b>1.Roll Call</b>	<p><b><u>Present:</u></b> Robert Bertoni, Vice Chair; Paul DeFabo; James Dennis; Joseph Esposito; Holly Evanoski; Megan Kennedy, Esq.; Dr. William V. Lewis; Joseph Long, Board Secretary; Catherine R. O'Donnell, Esq., Board Chair; Daniel Rodgers; Robert Schnee; Anthony Seiwel; Susan Unvasky; and Lars Anderson, College Solicitor.</p> <p><b><u>Excused:</u></b> George Brown and August Piazza.</p> <p>Vice-Chair Bertoni asks for a moment of silence to honor two employees who have recently passed, Teddi Janosov and Joe Early.</p>	
	Catherine R. O'Donnell, Esq., Board Chair, reported prior to the start of the October 29 <sup>th</sup> , 2024, Board Meeting, an Executive Session was held to discuss personnel and litigation issues.	
<b>2.Public Comment</b>	2. Catherine R. O'Donnell, Esq., Board Chair, opened the floor for public comment	2. N/A
AGENDA ITEM	NOTES	<u>ACTION TAKEN</u>
<b>3. Approval of August 27<sup>th</sup>, 2024, Board Minutes</b>	3. Board Chair O'Donnell recommended approval of the August 27 <sup>th</sup> , 2024, Board minutes.	<p>3.Approved. Motion made by Joseph Long, Board Secretary; Second by Susan Unvasky.</p> <p>Vote was all "yes". Motion carried.</p>
<b>4 Approval of October 29<sup>th</sup>, 2024, Board agenda</b>	4. Board Chair O'Donnell recommended approval of the October 29 <sup>th</sup> , 2024, Board Agenda.	4. Approved. Motion made by Joseph Esposito; Second by Megan Kennedy,

		Esq. Vote was all “yes.” Motion Carried.
<b><u>Report of Officers and Agents</u></b>		
<b>President’s Report</b>	<p>John T.Yudichak, President of Luzerne County Community College, presented the President’s Report:</p> <p>“Thank you, Chair O'Donnell. I want to start by thanking the President's Leadership Team and the Trustees for their work and input on the Presidential goals for 2024 -2025, that'll be before the Board of Trustees tonight. I want to thank the College staff, especially the Finance team and the members of the Board's Audit and Finance committee, for their diligent work on the Operational Excellence RFP that will be before the Board of Trustees tonight as well. I want to bring you up to date on a few projects. Luzerne Intermediate Unit has submitted a formal letter of intent to the Luzerne County Community College to enter into a ground lease agreement to construct a Personal Academy of Learning on the College's Nanticoke campus. Solicitor Joe Kluger, and Finance Administrator Natalie Staron will enter discussions with the LIU to formally evaluate the proposal. Once evaluated, a presentation will be made to the full Board of Trustees for their final approval.</p> <p>Luzerne County Community College and Maternal Family Health Services have forged a partnership to provide free health services for the first time in the history of the college to LCC students. We are pursuing a statewide LSA grant to help fund that project. I participated today, along with Doug Palmieri, our Special Assistant. They had a wonderful program today where they honored both the First Lady of Pennsylvania, First Lady Shapiro, and the Second Lady of Pennsylvania, Davis, up in Pittston. And we participated in that event and a great conversation with them regarding our partnership.</p> <p>We are also continuing our partnership with the Wyoming Valley Chamber of Commerce to seek both a federal and state grant on the Luzerne Learns To Work initiative. The project proposes to establish a</p>	

	<p>regional Career Pathways alliance with our regional workforce development organization and businesses in Northeast and Central Pennsylvania. Luzerne County Community College is applying for a \$1.75 million grant to the US Department of Labor and the Wyoming Valley Chamber is applying through the Pennsylvania Department of Labor and Industry for the grant.</p> <p>Luzerne County Community College has also submitted a Letter of Intent to apply to the Pennsylvania Municipal Police Officers Education and Training Commission for designation as An ACT 120 Municipal Police Training Academy . Dr. Mary Lou D'Allegro is leading the initiative and indicates that local PoliceChiefs have supported our application, and we continue to pursue that designation, which we would hope in the new year, we will be able to find out if we've been designated as an ACT 120 Academy.</p> <p>Luzerne County Community College hosted a very successful visit/ tour in September. Pennsylvania Auditor General Tim DeFoor is traveling the state promoting his Intern to Hire program that focuses on community college graduates.</p> <p>Conversations continue with regional community colleges, Luzerne Community College, Lehigh Carbon Community College, Northampton Community College and our PASSHE Universities, Commonwealth University, Kutztown, and East Stroudsburg to advance a comprehensive marketing strategy to draw awareness to a new state law, ACT 69 of 2024 that guarantees junior standing to all Community College graduates.</p> <p>The President's Office made a trip to Washington, DC in in the past month, met with Congressman Cartwright's Chief of Staff, Hunter Ridgeway, to discuss Luzerne County Community Projects and Federal grant assistance. In addition, the President met with David Bain, who's Vice President of Government Affairs for the American Association of</p>	
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	<p>Community Colleges, to discuss Federal legislation impacting community colleges.</p> <p>Pennsylvania State Board of Higher Education created by ACT 89 of 2024 held its first meeting on September 26th and named Dr. Cynthia Shapira, Board Chair. Dr Shapira is also the Board Chair on the PASSHE system. The new State Board of Higher Education is a 21 member board. It is an advisory board and an organization that has been created to develop a Pennsylvania Higher Education strategic plan.</p> <p>There will be a statewide virtual Trustee Board meeting on November 20th. Several of our Trustees, including Chair O'Donnell, Trustee Esposito, Trustee Lewis and Trustee Unvasky, will be participating in this meeting. I encourage all board members that wish to attend, can attend virtually.</p> <p>I want to congratulate our Director of Admissions, James Domzalski, and the Admissions team, for putting together a very impressive Fall Open House that had more than 150 families on campus with their family members, touring our facilities and our programs. The faculty and staff that came out to support that effort, it is very, very much appreciated. It was a very impressive day for the community college.</p> <p>I also want to congratulate the Executive Director of Luzerne County Community College Foundation, Rebecca Brominski, and the Foundation team on putting on a spectacular evening and celebration for our annual scholarship Dinner at Mohegan Sun. Finally, I want to offer my personal thanks and the thanks of my family to the Trustees that attended, the Trustees that supported, the Trustees that spoke, including Chair and Vice- Chair at the inauguration of the President. It was a very special day for me and my family to have my 90-year-old father put on the Presidential Medallion. It was a very special day for my family with my daughters and my sisters and my other siblings in attendance. So, I want to say thank you and end with that as the Presidential Report. Chair, a big thank you to you, and the Board of Trustees, for that special day. Thank you."</p>	
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<p><b>Foundation Report</b></p>	<p>Rebecca Brominski, Executive Director of Institutional Advancement and the LCCC Foundation, presented the following Foundation Update:</p> <p>“Good evening. We'll start with a brief Marketing update. Bob?”</p> <p>Brominski introduces Bob Bogdon, Director of Marketing. Bogdon introduces a continuation of a Marketing series of videos created to highlight both current students and Alumni, as well.</p> <p>Bogdon proceeded: “Really quickly, as part of our marketing's large scale digital and social media campaign designed to showcase the stories of our current students and successes of our LCC alumni, I'm going to present two testimonials again, and we're going to do this on a monthly basis that will appear both on our website or our digital spots and social media posts. Lotus Blackman is a current student in our General Studies program, and Steve Poremba, from the class of 2002, is the General Manager of the Mohegan Arena at Casey Plaza.</p> <p>Bogdon then shows the two short videos, back-to-back and concludes by asking the Trustees and Staff in attendance to inform him of any individuals that might be willing to participate as a current student or Alumni, in this series of videos.</p> <p>Rebecca Brominski continued with her report:</p> <p>“As President Yudichak mentioned, this past Saturday, we celebrated with 325 of our scholarship recipients, our donors, our sponsors, our friends, at our annual dinner. We heard from some exceptional alumni and students, and I took a moment for the first time since I've been in this role before I started the program, and just looked out into the crowd and I saw conversations and hugs and students and donors</p>	
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	<p>enjoying every moment. I said to myself, "This is why we do what we do. This is why we get sponsorships. Why we work with the Trustees, and our Foundation Board, is that we are providing a seat for that student to, you know, be in the game, to be able to, you know, come here and not have huge debt when they leave." So, thank you to our Trustees. I really appreciate your support. If anyone still is considering a gift, we'll take it. But it was a wonderful evening, and I've heard from so many students who couldn't believe that they were able to go to something so nice. We suited several students with dresses and sport coats from our clothing closet as well, so that was really fun for them to get an opportunity to do that. But thank you so much. We'll start planning next year's event very soon.</p> <p>The Foundation draft audit has been submitted to the college and will be presented for approval.</p> <p>Our final gallery show of 2024 is Wood, Water and Stone with the opening reception on Friday, November 8. Please join us if you're able. From six to eight pm. We have a couple of initiatives through our Student Food Bank. Right now starting, we have an off campus food and coat drive. November 4 through the 18th. This was fairly successful last year, doing a drive for all of the centers all at one time. We got some media attention on it as well. We had the community coming in and dropping off donations, which was wonderful, many who had never been to any of our Centers before. So, we'll be sending out the Amazon link for the wish list, if anyone's interested in participating in that.</p> <p>We're also doing our Adopt a Trailblazer Family Program. This has been successful for the last few years, sponsoring a student and their family for Thanksgiving. It's a \$40 donation package.</p> <p>An alumni update, the 35th annual Craft Festival welcomed over 2000 guests to campus on a stunning Saturday, several Trustees were here. Thank you so much for coming. We raised about \$14,000 to support student success initiatives. And like I said, thank you to everyone who participated. I saw several Trustees there that day and just talking to people. We had people coming to the campus for the first time, and</p>	
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	<p>some have been with us for 35 years. So, it's a really nice community building type of event.</p> <p>Our Alumni Cash Bingo was just about sold out. If you're a bingo person, it's November 17th, and you can purchase tickets in the Alumni office. That's all I have for my report this evening."</p>	
<b>ACTION ITEMS</b>		
<b>6. Executive Committee Report</b>	<b>6. Catherine R. O'Donnell, Esq., Board Chair, stated there was NO REPORT to present at this time.</b>	<b>ACTION TAKEN</b>  <b>6. N/A</b>
<b>7. Student Success &amp; Workforce Development Committee Report</b>	<b>7. Board Secretary Joe Long presented the Student Success, and Workforce Development Committee report.</b>	<b>ACTION TAKEN</b>
		<b>7A. Approved. Motion made by</b>

<b>7A. Keys Laptop Program</b>	<b>7A. Recommend the Luzerne County Community College Board of Trustees approve the Keys Laptop Program as presented.</b>	<b>Board Secretary Joe Long, second by Vice-Chair Robert Bertoni.</b>  <b>Vote was all “yes.” Motion carried.</b>
<b>8.Audit, Finance and Facilities Committee Report</b>	<b>8. Susan E. Unvarsky, Committee Chair, Audit Finance and Facilities Committee presented the following report.</b>	<b>ACTION TAKEN</b>
<b>8A. RFP Award – Operational Excellence</b>	<b>8A. Recommend the Luzerne County Community College Board of Trustees approve the RFP Award – Operational Excellence as presented.</b>	<b>8A. Approved. Motion made by Joseph Esposito, second by Dr. William Lewis.</b>  <u><b>Roll Call Vote:</b></u>  <b>Robert Bertoni – Yes</b> <b>Paul DeFabo – Yes</b> <b>James Dennis - Yes</b> <b>Joseph Esposito – Yes</b> <b>Holly Evanoski –Yes</b> <b>Atty. Megan Kennedy –Yes</b> <b>Dr. William Lewis - Yes</b> <b>Joseph Long – Yes</b> <b>Atty. Catherine O’Donnell – Yes</b> <b>Daniel Rodgers - Yes</b> <b>Robert Schnee – No</b> <b>Anthony Seiwell – Yes</b> <b>Susan Unvarsky – Yes</b>  <b>Vote was twelve (12) “yes” and one (1) “no”.</b>  <b>Motion carried.</b>
<b>8B. Never Attended Student Policy</b>	<b>8B. Recommend the Luzerne County Community College Board of</b>	<b>8B. Approved. Motion made by</b>



	<b>Trustees approve the Never Attended Student Policy as presented.</b>	<b>Joseph Esposito, second by Anthony Seiwell.</b>  <b>Vote was all 'yes'. Motion Carried.</b>
<b>9. Compliance, Legal Affairs, Policies, Human Resources, Diversity &amp; Inclusion Committee Report</b>	<b>9. Board Secretary, Committee Chair Joseph Long, presented the Student Success and Workforce Development Committee Report</b>	<b>ACTION TAKEN</b>
<b>9A. President's Goals</b>	<b>9A. Recommend the Luzerne County Community College Board of Trustees approve the President's Goals as presented.</b>	<b>9A. Approved. Motion made by Daniel Rodgers, second by Atty. Megan Kennedy.</b>



<b>Marketing, College Foundation Committee Report</b>		<b>10. N/A.</b>
	<b><u>Informational Items</u></b>	
<b>1.Unfinished Business-Previous Meeting</b>	<b>1.Board Chair O'Donnell asked Trustees if there was any unfinished business.</b>  <b>- NONE to Report</b>	<b>1. No action required.</b>
<b>2. Communications</b>	<b>2. Board Chair O'Donnell noted all communications were included in the Board packets under informational item(s).</b>	<b>2. No action required.</b>
<b>3.Adjournment</b>	<b>3. Board Chair O'Donnell asked for a motion to adjourn the meeting.</b>	<b>3. Approved. Motion made by Daniel Rodgers; second by Robert Bertoni, Vice-Chair.</b>  <b>Vote was all 'yes'. Motion carried.</b>