

**LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
BOARD MEETING**

Tuesday, December 17th, 2024

5 PM-Executive Session 5:30 PM Work Session 6 PM Board Meeting Educational Conference Center

Join Zoom Meeting: <https://us06web.zoom.us/j/93003918834?pwd=b0gwaVFWSUQxakMvM09HVVB5NExWQT09>

Meeting ID: 930 0391 8834

Passcode: 888095

Dial In Option: +1-646-558-8656

BUSINESS SESSION

AGENDA

Pledge of Allegiance *(all rise)*

1. Roll Call
2. Public Comment Catherine R. O'Donnell, Esq., Board Chair
3. Approval of October 29th, 2024, Board Minutes Catherine R. O'Donnell, Esq., Board Chair
4. Approval of December 17th, 2024, Board Agenda Catherine R. O'Donnell, Esq., Board Chair
5. **REPORT OF OFFICERS & AGENTS:**
 - **President's Report** John Yudichak, President
 - Treasurer's Report Andrea Gibbons, Interim Designee Finance
 - Foundation Report Rebecca Brominski, Executive Director,
Institutional Advancement/Foundation

ACTION ITEMS

6. **Executive Committee** Catherine R. O'Donnell, Esq., Board Chair
No Report.
7. **Student Success & Workforce Development Committee** Joseph F. Long, Committee Chair
A. Curriculum Approvals
8. **Audit, Finance & Facilities Committee** Joseph Esposito, Committee Chair
 - A. Audit Report
 - B. RFP Property and Liability Insurance
 - C. RFP Workers Compensation Insurance
 - D. Bid for Respiratory Therapy Lab Renovation
 - E. Bid for Gym Bleacher Replacement
 - F. Student Sponsorship Agreement for Non-Profit Entities

9. **Compliance, Legal Affairs, Policies, Human Resources, Diversity & Inclusion Committee**

C. Daniel Rodgers, Committee Chair

No Report.

10. **Government and External Affairs, Public Relations, Marketing and College Foundation**

Megan Kennedy, Esq., Committee Chair

No Report.

INFORMATIONAL ITEMS

1. **Unfinished Business of Previous Meeting**

Catherine R. O'Donnell, Esq., Board Chair

2. **Communications**

Catherine R. O'Donnell, Esq., Board Chair

3. **Adjournment**

Catherine R. O'Donnell, Esq., Board Chair

7. STUDENT SUCCESS AND WORKFORCE DEVELOPMENT ACTION ITEM(S)

7A. **Recommendation to Approve Curriculum Additions, Removals, and Changes**

Recommend the Luzerne County Community College Board of Trustees approve Curriculum Additions, Removals, and Changes, as presented. (See attached).

8. AUDIT FINANCE AND FACILITIES ACTION ITEM(S)

8A. **Recommendation to Approve the Audit Report**

Recommend the Luzerne County Community College Board of Trustees approve the Audit Report, as presented. (See attached).

8B. **Recommendation to Approve the RFP Award – Property and Liability Insurance**

Recommend the Luzerne County Community College Board of Trustees approve the RFP Award – Property and Liability Insurance, as presented. (See attached).

8C. **Recommendation to Approve the RFP Award – Workers Compensation Insurance**

Recommend the Luzerne County Community College Board of Trustees approve the RFP Award – Workers Compensation Insurance, as presented (See attached).

8D. **Recommendation to Approve the Bid for Respiratory Therapy Lab Renovation**

Recommend the Luzerne County Community College Board of Trustees approve the Bid for Respiratory Therapy Lab Renovation, as presented (See attached).

8E. **Recommendation to Approve the Bid for Gym Bleacher Replacement**

Recommend the Luzerne County Community College Board of Trustees approve the Bid for Gym Bleacher Replacement, as presented (See attached).

8F. **Recommendation to Approve the Student Sponsorship Agreement for Non-Profit Entities**

Recommend the Luzerne County Community College Board of Trustees approve the Student Sponsorship Agreement for Non-Profit Entities, as presented (See attached).