

**LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
BOARD MEETING**

Tuesday, August 27, 2024

5 PM-Executive Session 5:30 PM Work Session 6 PM Board Meeting Educational Conference Center

Join Zoom Meeting: <https://us06web.zoom.us/j/93003918834?pwd=b0gwaVFWSUQxakMvM09HVVB5NEExWQT09>

Meeting ID: 930 0391 8834

Passcode: 888095

Dial In Option: +1-646-558-8656

BUSINESS SESSION

AGENDA

Pledge of Allegiance (all rise)

1. Roll Call
2. Public Comment Catherine R. O'Donnell, Esq., Board Chair
3. Approval of June 18, 2024, Board Minutes Catherine R. O'Donnell, Esq., Board Chair
Approval of July 16, 2024 Board Minutes
4. Approval of August 27, 2024, Board Agenda Catherine R. O'Donnell, Esq., Board Chair
5. **REPORT OF OFFICERS & AGENTS**
 - President's Report** John Yudichak, President
 - Treasurer's Report Andrea Gibbons, Interim Designee, Finance
 - Foundation Report Rebecca Brominski, Executive Director,
Institutional Advancement/Foundation
6. **Executive Committee** Catherine R. O'Donnell, Esq., Board Chair
 - A. Service of Investiture
 - B. Approve resignation of Dr. Erin Keating – Luzerne County Community College Board of Trustees, Effective June 30th, 2024.
7. **Student Success & Workforce Development Committee** Joseph F. Long, Committee Chair
 - A. Preferred Name Policy (revised)
8. **Audit, Finance & Facilities Committee** Joseph Esposito, Committee Chair
 - A. Investment Policy Statement (revised)
 - B. Resolution (emergency) – Peoples Security Bank and Trust Company
 - C. Water Line Replacement (Lower Campus) Project Bid
9. **Compliance, Legal Affairs, Policies, Human Resources, Diversity & Inclusion Committee** C. Daniel Rodgers, Committee Chair
No Report.

10. **Government and External Affairs, Public Relations, Marketing, and College Foundation** Megan Kennedy, Esq., Committee Chair
No Report.

INFORMATIONAL ITEMS

1. Unfinished Business of Previous Meeting Catherine R. O'Donnell, Esq., Board Chair
2. Communications Catherine R. O'Donnell, Esq., Board Chair
3. Adjournment Catherine R. O'Donnell, Esq., Board Chair

6.EXECUTIVE COMMITTEE ACTION ITEM(S)

- 6A. **Recommendation to Approve Service of Investiture**
Recommend the Luzerne County Community College Board of Trustees approve the Service of Investiture.

The Service of Investiture is the symbolic means of bestowing recognition, authority and moral responsibility for the office of President of the College. President Yudichak, you are soon to be invested as the eighth president of Luzerne County Community College. You inherit a college with a rich 57-year history and a future full of promise.

The material symbol of the office of the president is the Presidential Medallion. This Presidential Medallion was the gift of the Luzerne County Community College Alumni Association. The Medallion carries the Seal of the College and identifies its wearer as the College's president.

John T. Yudichak, the Board of Trustees has chosen you to be the eighth president of Luzerne County Community College. You now have the privilege and responsibility to lead the College to the fulfillment of its great promise to serve our community, to make education accessible to all members of our region, and to be a national leader in educating today's students to become skilled practitioners, effective professionals and global citizens in the 21st century.

So now, by the virtue of the authority of the Board of Trustees of Luzerne County Community College, I present to you the Presidential Medallion, the symbol of the high office which you now hold.

On behalf of the trustees, faculty, staff, students, alumni and friends of this extraordinary college, I formally welcome you as the 8th president of Luzerne County Community College. We have confidence in you and will support your leadership in the fulfillment of our common vision.

- 6B. **Recommendation to Approve Resignation of Dr. Erin Keating -Luzerne County Community College Board of Trustees, Effective June30th, 2024** (see attached).

7. STUDENT SUCCESS AND WORKFORCE DEVELOPMENT ACTION ITEM(S)

7A. Recommendation to Approve Revised Preferred Name Policy

Recommend the Luzerne County Community College Board of Trustees approve the revised Preferred Name Policy as presented. (see attached).

8. AUDIT FINANCE AND FACILITIES ACTION ITEM(S)

8A. Recommendation to Approve the Revised Investment Policy Statement

Recommend the Luzerne County Community College Board of Trustees approve the revised Investment Policy Statement as presented. (see attached).

8B. Recommendation to Approve Resolution - Peoples Security Bank and Trust Company

Recommend the Luzerne County Community College Board of Trustees approve Resolution (emergency) relating to Peoples Security Bank and Trust Company as presented. (see attached).

8C. Recommendation to Approve the Water Line Replacement (Lower Campus) Project Bid

Recommend the Luzerne County Community College Board of Trustees approve the Water Line Replacement (Lower Campus) Project Bid. (see attached).

**INFORMATION ON RECENT APPOINTMENTS
New Hires since June 18, 2024**

Administration

John Yudichak, President, \$195,000/yr, June 1, 2024

Anjulean Kirchner, FT Extension Center Administrator, Greater Susquehanna Center, \$52,814.48/yr, June 3, 2024

Douglas Palmieri, FT Special Assistant to the President, \$95,921.21/yr, July 22, 2024

James Monahan, FT Temporary Certified Recovery/Intake Specialist, \$45,903.49/yr, August 5, 2024

Faculty

Brittany Kulesza, FT Literacy Program Specialist (Adult Learners' Training & Assistance Program), \$46,765.00/yr, July 29, 2024

Brian Mihneski, FT Systems Developer/Analyst, \$82,449.90/yr, June 30, 2024

Anna Buck, FT Assistant Professor of English as a Second Language (ESL), \$43,807.00/yr, August 29, 2024

Dagmar Frias, FT Instructor of Sociology, \$40,147.00/yr, August 29, 2024

Maureen Redington, FT Assistant Professor of Education, \$43,807.00/yr, August 29, 2024

Lora Roebuck, FT Temporary Instructor of Math (Academic Year 2024-2025), \$40,147.00/yr, August 29, 2024

Julia Rostron, FT Assistant Professor of Math, \$43,807.00/yr, August 29, 2024

Nandini Sengupta, FT Assistant Professor of Early Childhood Education/Education, \$43,807.00/yr, August 29, 2024

Amanda Shadle, FT Assistant Professor of Biology, \$43,807.00/yr, August 29, 2024

John Weaver, FT Assistant Professor of Commercial & Residential HVAC, \$43,807.00/yr, August 29, 2024

Joseph Wegleski, FT Instructor of Music Recording Technology, \$40,147.00/yr, August 29, 2024

Classified

Sharon Shea, FT Assistant to the President's Office, \$41,814.90/yr, June 24, 2024

Tammy Bitler-Draper, PT Secretary, Extension Center, Greater Susquehanna Center, \$15.00/hr, July 8, 2024

Stanley Gluc, FT Mechanic/Technician Physical Plant, \$36,595.20/yr, July 22, 2024

Colleen Polachek, PT Secretary, Extension Center, Scranton, \$15.00/hr, August 5, 2024

Lisa Novitski, FT Assistant to the Vice President of Enrollment Management and Student Affairs, \$61,225.08/yr, August 12, 2024

Laureen Gendimenico, FT Secretary, Extension Center, Hazleton, \$27,300.00/yr, August 26, 2024

Marissa Siepietowski, FT Temporary Finance Division Floater, \$31,355.05/yr, August 26, 2024

Benjamin Ulitchney, FT Heating, Ventilating and Air Condition (HVAC) Support Technician, \$48,552.54/yr, September 2, 2024

Security

Albaro Castro, PT Public Safety & Security Officer, \$16.48/hr, August 20 2024

LEAVE REPORT STATUS

Sabbatical Leave for Faculty

Mini Balachandran, Faculty, Science, August 24, 2024 – December 23, 2024

Separations from Employment

Thomas Bralczyk, FT Maintenance Staff, June 14, 2024

Thomas Leary, President, June 28, 2024

Maria Morrison, FT Secretary, Hazleton Extension Center, July 5, 2024

Gina Ditalia, PT Secretary, Berwick Extension Center, July 9, 2024

Eugene Rogowski, FT Public Safety & Security Officer, August 9, 2024

Aimee Inama, FT Director of Public Relations & External Affairs, August 13, 2024

Cheryl Baur, FT Vice President of Finance, August 19, 2024

Kimberly Hogan, FT Dean of Human Resources, August 19, 2024

Kimberly Canzler, FT Faculty, Director of Clinical Education, Respiratory Therapy, August 23, 2024

Miryan Reyes, FT Extension Center Administrator, August 23, 2024

Keri Stewart, PT Extension Center Administrator, Scranton, September 6, 2024